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# ANNUAL PROGRAMME REPORT 2014

## Realizing the MDGs in Lao PDR - Consolidated Programme of Support to MPI for the Achievement of the Valuable Goals of the 7<sup>th</sup> NSEDP 2011-2015

### Basic Programme Information

*(Basic information can be completed by UNDP before sharing the report with the partner)*

#### Programme Title: Realizing the MDGs in Lao PDR - Consolidated Programme of Support to MPI for the Achievement of the Valuable Goals of the 7<sup>th</sup> NSEDP 2011-2015

UNDP Award ID	00061662
UNDP Project IDs and Titles (Components 1-4)	<p><u>00078225</u> - Support to consultative planning, implementation, monitoring, assessing and reporting on the NSEDP/MDGs;</p> <p><u>00078226</u> - Support to strengthening the Round Table Process for achievement of NSEDP/MDGs;</p> <p><u>00078227</u> - Support to effective monitoring and evaluation of progress towards goals of NSEDP/MDGs via LaoInfo;</p> <p><u>00078228</u> - Support to advancing human development through policy informing research on human development issues especially relevant for achieving NSEDP/MDGs.</p>
Programme Duration	5 years (2011-2015)
Reporting Period	1 <sup>st</sup> January - 31 <sup>st</sup> December 2014
Implementing Partners National collaborating agencies	Ministry of Planning and Investment [Department of Planning (DOP), Lao Statistics Bureau (LSB), Department of International Cooperation (DIC), and National Economic Research Institute (NERI)]
Other UN/International collaborating agencies	UNEP Poverty Environment Initiative
Cost-sharing third parties	SDC and the Government of Luxembourg

UNDP Programme Officers/ Analyst/Associate	Silavanh Vongphosy / Phouthamath Sayyabounsou / Phiphob Luangsivilay
UNDAF and Country Programme Outcome 1:	By 2015, the Government of Lao PDR has effectively implemented the MDG-based NSEDP for more inclusive, equitable and sustainable development

## 1. Programme Implementation Status and Key Results

### Implementation Status Summary at Outcome level *(This needs to be completed by project)*

❖ *What development condition has changed in the country under this outcome area with or without UNDP support (maximum 150 words) - if there is any during the reporting period. Outcome-level changes including changes in institutional capacity and performance, changes in capacities, attitudes, and behavior among individuals or groups, and changes in enabling conditions such as social, economic, political, governance conditions, policies, legislation, power relations, norms, etc...*

In 2014, it has been noted a number of changes in terms of institutional capacity and performance, capacity and attitudes as well as enabling conditions as follows:

- Greater acceptance of the outcome approach for planning and better understanding of how the relevant sectors can provide inputs for the draft plan. The government took important steps to shift from output based planning into the outcome based planning of the 8<sup>th</sup> NSEDP in the next period.
- Government received better access to information and experiences from various contexts on the development planning area. Knowledge sharing and expert advisory were provided and facilitated by various development partners, such as UNDP, ADB, World Bank, Swiss Development Cooperation to assist the government with substantive inputs and trigger discussion over the direction of Lao PDR's development.
- Improved timeliness of data population in the LaoInfo and increased awareness of the use of statistics
- Coordination mechanism among parties concerned has been strengthened both vertically and horizontally reflecting in an increased participation of various stakeholders at different levels in the development process particularly the implementation of national development goals/priorities and plans. This helps address various cross-cutting issues, for example food and nutrition security, macroeconomic management
- Through dialogue at the Round Table, development partners gained better understanding on the government's policies and procedures, as well as its development priorities resulting in an increase of their contribution both technically and financially to support the implementation of the national development plans.
- Research capacity building for National Economic Research Institute has increased by undertaking studies related to LDC graduation. This allows Lao researchers to upgrade their research skills and be able to understand policies on how Lao PDR can graduate from LDC status more effectively.

❖ *What was UNDP's specific contribution to these changes at this Outcome level during the reporting period? Please note that the contributions can be from the work that the project did prior to this year but the results take place this year.*

- Through providing training for local planners and guidance, capacity of provincial planners to report and produce the plan has seen increasing and less mistakes.
- Through providing an international consultant, the 8<sup>th</sup> NSEDP plan structure was revised to improve the quality and link better with LDC graduation criteria and reflected the development partner's comments.
- 8<sup>th</sup> NSEDP formulation milestone developed and with outline of consultative plan. A number of concerned line ministries were guided and consulted on their inputs for the 8<sup>th</sup> NSEDP draft as well as the 7<sup>th</sup> NSEDP implementation report.
- Finalisation of M&E framework for NSEDP and become the first logical framework for systematically monitoring the implementation of the NSEDP.
- The programme supported the dissemination of statistics law and literacy manual, helping users to better apply statistics in their work, including planning and monitoring the progress
- Publication of data analysis from Local Expenditure Consumption Survey V which provide more updated data especially related to poverty and social development status
- Discussions at the Round Table Implementation Meeting held in November 2014 were improved by having more focused discussions around the points from last year meeting and the key emerging issues within the year. The 2014 recommendations and suggestions were captured in the report to be followed up by relevant parties.

- The preparation of annual foreign aid report from Aid Management Platform database and a monitoring report of Vientiane Declaration on Aid Effectiveness Country Action Plan (VDCAP), which provided an overview of development effectiveness and partnerships progress at country level
- Enabled national researchers to conduct studies related to LDC graduation which can help informing policy gaps in order to better prepare the country. Also, increase understanding of key research and planners on LDC and Sustainable Development Goals through providing resource person from UNDP Bangkok Regional Hub. In addition, the programme facilitated knowledge sharing workshop with neighboring countries (China and Vietnam) with the aim to promote also the south-south cooperation.

❖ *What are your programme components' key Output level results during the reporting period?*

*Component 1 - Support to consultative planning, implementation, monitoring, assessing and reporting on the NSEDP/MDGs*

- A process of preparing NSEDP annual plan through seeking inputs from line ministries and provinces was done timely and presented at the national assembly ordinary session. The content on poverty reduction and MDGs was outlined in the first part of annual plan and implementation report, and remained a strong emphasis of 2013-2014 plan implementation progress report.
- Better application of good planning principles. The 8<sup>th</sup> NSEDP developed with an outcome basis and integrated with financing and M&E Framework for the plan implementation. The preparation of 8<sup>th</sup> NSEDP was on track. The 8<sup>th</sup> NSEDP concept plan was redefined with an inclusion of 8<sup>th</sup> NSEDP preparation process and timeline, draft table of content and the outcome matrix. In order to have participation from relevant sectors, consultation workshops were organized. The draft financing and M&E framework was developed to guide the preparation of the draft 8<sup>th</sup> NSEDP and ensure the plan affordability as well as strategic financing mechanism.
- M&E mechanism of the government on the 7<sup>th</sup> NSEDP was established. The 7<sup>th</sup> NSEDP M&E Framework was finalized and approved by MPI with inclusion of a set of PE indicators. The framework has been widely disseminated to the LMs/concerned sectors and agreed to be use as a basis for developing the M&E Framework for the 8<sup>th</sup> plan in the next period. Vientiane province was selected as a pilot province for testing M&E framework at local level to demonstrate PE mainstreaming into the M&E and reporting of the plan implementation.
- The list of One District One Project (ODAP) projects that has green growth element is being developed and will provide inputs for the investment profile for resource mobilization for the pilot provinces.
- Through a series of dissemination activities on MDG progress report and SDG consultation, understanding of public and government officials in both national and sub-national level on MDG and country's preparation for aligning with SDGs have seen increased. A series of workshops were organized by MOFA component, such as workshop on MDGs to raise awareness for teachers and students at the university level; introduction workshop to SDGs with emphasis on MDG 9. These intended to harmonize with the awareness raising on the SDGs, and how it link with 8<sup>th</sup> NSEDP and long-term development strategy.

*Component 2 - Support to effective monitoring and evaluation of progress towards goals of NSEDP/MDGs via Laolnfo*

- Better utilization of Laolnfo database to capture recent survey and census for production of key reports and statistics updates. For example, publication of statistical report which provided a status of national socio-economic development of the country, and the report on socio-economic trend of Lao PDR, the data of the report will be taken from Laolnfo database
- Through training and workshops, capacity of users, and system administrators have increased. This helps to encourage a higher utilization of the system for working and decision making process.
- Through dissemination on statistics law and literacy guideline, capacity of government officials on basic statistic knowledge has improved

*Component 3 - Support to strengthening the Round Table Process for achievement of NSEDP/MDGs*

- Successfully organised the annual Round Table Implementation Meeting and its associated activities and in an inclusive and consultative manner. Participants beyond government and development partners, such as civil society organisations both local and international, and private sectors were involved in the meeting in November as its provincial consultation in September. The Roadmap which

outlined the concept and objective of the RTIM was distributed early in the year to seek feedback and suggestion from relevant parties. This has enhanced a quality and inclusiveness of consultation process of the Round Table Process.

- The RT provincial consultation meeting topic hit the contemporary issue and helped to bring about a better coordination. The meeting was conducted in Saravane province in September to follow up progress and challenges of the implementation of the Multisectoral (Convergence) Food and Nutrition Security Action Plan at provincial level. The outcomes of these pre-consultations were incorporated in the quality substantive background document prepared to inform the discussions at the Annual Round Table Implementation Meeting (RTIM).
- Increased effective contribution to initiatives on development effectiveness at national, regional and global levels. This was achieved through a production of a monitoring report on the VDCAP, participation and sharing knowledge through a number of regional and global events on partnership for effective development cooperation, namely Cote d'Ivoire in February, South Korea and Germany in March, Mexico City in April and also New York in July 2014, and participation in the 3<sup>rd</sup> global accountability survey in preparation for the 2014 development cooperation forums.
- Conducted a study to inform preparation for possible implication from the LDC gradation. The Development Finance and Aid Assessment (DFAA) Study has been carried out to review and assess development financing status and trends of Lao PDR and the results is expected to inform the aid cooperation policy and NSEDP financing framework.
- ODA information has been made available through online database AMP and publication of various reports, and help to provide more evidence based discussions and policy decision making process. The publications include a semi-annual Foreign Aid Implementation Report (FAIR 2013-2014) and draft annual FAIR 2013-2014, as well as the updated donor profile which also uses data and information entered into the AMP system by development partners.
- Training/workshops coupled with spot check exercise on the revised NIM SOP was provided for programme/project supporting teams to ensure a correct application of the guidelines and ultimately an effective management of the project/programme

*Component 4- Support to advancing human development through policy informing research on human development issues especially relevant for achieving NSEDP/MDGs.*

- Successfully implement awareness raising activity through the country launch of global human development report 2014 and dissemination workshops in provincial national universities, namely Champasack and Savannakhet universities on 15 and 17 December 2014.
- Completion of first ever Human Development textbook in Lao language
- Through exchange from Chinese and Vietnamese resource people on planning, the government received more inputs and recommendations on improving their long term strategy 2025 and the next development plan
- Successfully started commissioning three Research and complete its data collection phase Through a regular preparation of Consumer Sentiment Index and Business Tendency Index reports, the government is able to have a tool to monitor quarterly progress and status of economic development

## Implementation Progress Summary at Output level

(Provide details on key Output/Activity during the reporting period in below table. Please add Output/activities as per QWP/AWP. UNDP can pre-fill the table for the first 5 columns. Project needs to complete last 3 columns. Where implementation delays for an activity, please indicate alternative actions being suggested or taken, e.g. changes to activity dates, proposed meetings to discuss delays and so forth.)

OUTPUT <sup>1</sup> In line with 2014 AWP	INDICATOR (Including Baseline and Target at the end of the project as per Project Document)	MILESTONE (Target of the current reporting year)	STATUS OF TARGET (Achieved, On Track or Off Track)	PLANNED ACTIVITIES List all activities to be undertaken during the period as stated in 2014 AWP	ACTIVITY PROGRESS TO DATE Give detailed explanation of the status. Provide justification if delayed and new schedule planned and provide response strategy if any	RESULTS ACHIEVED Describe concrete, key results (policy, publication, key event etc.) achieved so far, vis-à-vis the specific targets set in the QWP/AWP. Please provide data/evidence to support the results	BENEFICIARY Approximate number of beneficiaries reached by project activities (disaggregated by sex/age), etc.
<b>Component 1: Support to Consultative Planning, Implementation, Monitoring, Assessing and Reporting on the NSEDP/MDGs</b>							
<b>Output 1: Poverty reduction and MDG priorities and programmes in the 7th Plan (2011-2015) are incorporated in annual plans, budgets and public investment programmes (PIPs)</b>							
<b>Output 1.1:</b> The 7th NSEDP is converted into annual plans and PIPs through a consultative manner that emphasizes poverty reduction/MDGs	<b>Indicators:</b> 1-1. Availability of annual instruction on formulation and implementation of the annual plan and provincial plans (2014-15) with focus more on the MDGs and poverty reduction 1-2. Availability of Draft 8th NSEDP 1-3. Availability of Manual for formulation of the NSEDP (subject to fund availability)	<b>Target 2014:</b> 1-1. Annual instruction on formulation and implementation of the annual plan and provincial plans mainstreamed by the MDGs and poverty reduction 1-2. Draft 8th NSEDP with incorporation of the results from MTR recommendation produced 1-3. Manual for formulation of the NSEDP finalized	On-track	<b>1.1.1</b> Mainstream PE and MDG issues into annual planning guideline(s) 2014/2015.	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	The planners were able to produce their plan in accordance with the MPI's requirement. The guideline on preparation of the Annual NSEDP 2014-15 was developed taking into account the PE issues, and was distributed to all line ministries, mass organizations and provinces	Central and local planners
			On-track	<b>1.1.2</b> Assist Department of Planning to conduct two dissemination and training workshops on the annual development plan guideline and participatory planning guideline	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	Local planners especially in remote provinces who received training were able to produce their plan in an accurate and coherent manner. Dissemination & training workshops were conducted under the joint budget from the MPI and provincial government to guide the	

<sup>1</sup> Please note that for GEF projects, GEF Outcomes are actually Outputs in UNDP context

	<p>1-1. Annual instruction on formulation and implementation the annual plan and provincial plans (2013-14) with focus more on the MDGs and poverty reduction was prepared and applied</p> <p>1-2. 7th NSEDP and MTR available</p> <p>1-3. Draft Manual for formulation of the NSEDP available</p>		<p>formulation of Annual NSEDP (2014-2015) &amp; 8th NSEDP (2016-2020) as following:</p> <ul style="list-style-type: none"> <li>• 6-7/1/2014 in Sekong Province.</li> <li>• 14-18/1/2014 in Vientiane province.</li> <li>• 3-8/2/2014 in Saravane &amp; Sekong Provinces.</li> </ul> <p>However, due to limited resources, workshops were only conducted in some targeted provinces and for the remaining parts of the country, the support was done through unofficial means of communication including telephone, email and fax.</p>	<p>50 participants from provincial and district departments and offices, including representative from trade union, women's union and youth of which 30% were female.</p> <p>60 participants from provincial and district departments and offices, of which about 30% are female.</p> <p>More than 80 participants from concerned provincial and district departments and offices, of which 40% were female.</p>
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			<p>On-track</p> <p><b>1.1.3-a</b> Assist DoP to mainstream PE and Green Growth Economy concepts into the 8th NSEDP Formulation Guideline</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>The 8<sup>th</sup> NSEDP draft was prepared with a consideration of the green development and sustainable growth as a future direction of the country development</p>	
			<p>On-track</p> <p><b>1.1.3-b</b> Assist DoP to formulate 8th NSEDP by providing critical technical assistance and ensuring PEI and green growth economy concept are mainstreamed into the plan</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>Same as above</p>	
			<p>On-track</p> <p><b>Activity 1.1.3-c</b> Mainstream PEI and green growth economy concept into the 8<sup>th</sup> plan</p>	<p><input type="checkbox"/> Completed  <input checked="" type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>Same as above</p>	
			<p>Off-track</p> <p><b>Activity 1.1.3-d</b> Conduct a seminar to disseminate the draft 8th NSEDP that incorporates PE and green growth concepts</p>	<p><input type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input checked="" type="checkbox"/> Delayed  Reason: <i>The draft is not yet ready due to delay in submitting the inputs from LMs/provinces</i>  New Schedule: <i>Jan-Feb 2015</i>  Response Strategy: <i>Conduct meetings with pending LMs &amp; conduct regional meetings with</i></p>		



			<p><i>provinces in three regions (North, Central &amp; South) to continue guiding the plan formulation</i></p> <p><input type="checkbox"/> Other changes _____</p>	<p>Through consultations and seminars, line ministries better understand their required inputs and the outcome approach planning, and the 8<sup>th</sup> NSEDP writing teams were able to seek the comments and inputs directly from concerned people.</p> <p>Seminar with sector was held on 29<sup>th</sup> September 2014 with the Ministry of Agriculture and Forestry, and followed by series of seminars MOIC, MPWT, MOES, MOH, MLSW and MONRE.</p>	<p>Line ministries as well as 8<sup>th</sup> NSEDP writing team (43 participants, 20% female)</p>
	<p>Achieved</p>	<p><b>Activity 1.1.3-e</b> Seminars with line sectors individually on 8<sup>th</sup> NSEDP formulation for collecting inputs</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed</p> <p>Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>Key MPI officials working on the 8<sup>th</sup> NSEDP received more knowledge and learnt best practices on both planning and financial from the UK government offices on June 2014.</p> <p>As a result of the study exchange, the delegates conducted a seminar for DOP staff and to some concerned departments within MPI on September 2014 to share what</p>	<p>8 DOP staff, where 3 were female</p>
	<p>Achieved</p>	<p><b>Activity 1.1.3-f</b> Study visit to the United Kingdom on the planning practice and follow up activities</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed</p> <p>Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>		

			<p>Achieved</p>		
<p>they learn and discuss how to implement some of the practices in Lao PDR system.</p> <p>Also, some of the recommendations were concretely reflected throughout the preparation of the 8<sup>th</sup> plan, for instance, partnership and involvement of local community and private sector in the planning process, considering to adopt UK Planning Inspectorate working system in assessing the PIP by ensuring transparency and accountability of the responsible agency, effective involvement of civil society, non-government organization in the planning process, and the need to strengthen coordination between line ministries in the planning process and have the champion to lead and debate on the issues</p>		<p><b>Activity 1.1.3-g</b> Training DOP staffs on new approach (outcome based) of NSEDP and PIP formulation</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>		
<p>DOP staffs are aware of achievements, challenges, and action plan of the DoP on planning, monitoring, evaluation, and reporting of the 7<sup>th</sup> NSEDP in the remaining years and preparation for the outcome-based plan formulation of the 8<sup>th</sup> NSEDP (2016-2020). The results of</p>					<p>DOP staff.</p>

					the meeting were then be incorporated into the draft work plan 2015 for the NSEDP project and will be presented at the Annual Review Meeting MPI Programme in January 2015 for approval.	
Off Track	<p><b>Activity 1.1.4</b> Finalize National Manual on Formulation of the National Socio-Economic Development Plan of Lao PDR (Aiming at further improving Lao version and translate into English)</p>	<input type="checkbox"/> Completed <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Delayed Reason: <i>Major improvement needed after STA review on the current draft</i> <u>New Schedule: Q1 2015</u> Response Strategy: ___ <input type="checkbox"/> Other changes: ___	<input type="checkbox"/> Completed <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Delayed Reason: ___ New Schedule: ___ Response Strategy: ___ <input type="checkbox"/> Other changes: ___	<input type="checkbox"/> Completed <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Delayed Reason: ___ New Schedule: ___ Response Strategy: ___ <input type="checkbox"/> Other changes: ___	<p>There has been limited progress on this activity. It is found that the draft manual in Lao needs great improvement after compiling all inputs from different departments and thus, English translation has not yet been able to begin.</p> <p>In this connection, the current draft manual will go through another revision and the recommendation note by international consultant for further improvement.</p>	<p>Minister and Vice Minister of MPI as well as other senior officers (upon demand)</p>
On-track	<p><b>Activity 1.1.5</b> Prepare monthly, quarterly, and annual reports on 2013-14 NSEDP and PIP implementation</p>	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: ___ New Schedule: ___ Response Strategy: ___ <input type="checkbox"/> Other changes: ___	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: ___ New Schedule: ___ Response Strategy: ___ <input type="checkbox"/> Other changes: ___	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: ___ New Schedule: ___ Response Strategy: ___ <input type="checkbox"/> Other changes: ___	<p>The MPI senior government officials have access to information on periodic progress and status of the NSEDP.</p>	<p>Minister and Vice Minister of MPI as well as other senior officers (upon demand)</p>
On-track	<p><b>Activity 1.1.6</b> Disseminate widely Annual NSEDP and PIP 2014-15</p>	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: ___ New Schedule: ___ Response Strategy: ___ <input type="checkbox"/> Other changes: ___	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: ___ New Schedule: ___ Response Strategy: ___ <input type="checkbox"/> Other changes: ___	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: ___ New Schedule: ___ Response Strategy: ___ <input type="checkbox"/> Other changes: ___	<p>Through publication of the Annual NSEDP and PIP 2014-15, government officers and people concerned will have access to the status report and plan for the new fiscal year</p>	<p>Line ministries, provinces and concerned stakeholders</p>

<p><b>Output 1.2:</b> Targeted actions to address off-track MDGs and key environment issues incorporated in annual plans</p>	<p><b>Indicator:</b> 1.2-1. Availability of recommendations to address off-track MDGs as a foundation for implementing the 7th NSEDP in the remaining years and preparation for the 8th NSEDP formulation (subject to fund availability) 1.2.2. MTR recommendations reported in the report on</p>	<p><b>Target 2014:</b> 1.2.1. Recommendations to address off-track MDGs produced as a foundation for implementing the 7th NSEDP in the remaining years and preparation for the 8th NSEDP formulation (2016-2020) (subject to fund availability) 1.2.2. Report on implementation of the Annual NSEDP 2013-14 produced with inclusion of progress on MTR recommendations</p>	<p>On-track</p>	<p><b>1.2.1</b> Support monitoring, analysis and developing recommendations on off-track MDG and PE linkages</p>	<p><input type="checkbox"/> Other changes _____</p> <p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>Contributed in Southern part M&amp;E activities. Some project implementation in Southern provinces were monitored, focusing in Champasack province as most mega projects there.</p> <p>As a result of monitoring, tightening financial policies have been taken into force that 35% of the provincial budget shall be allocated for solving debt issues from those off-plan and advance projects, if any.</p>	<p>Southern Provincial Authorities</p>
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	<p>implementation of the Annual NSEDP 2013-14</p> <p><b>Baseline:</b></p> <p>1.2.1. Monitoring on progress of MGD and PE linkages are needed as foundation for remaining years of 7th NSEDP implementation and preparation for formulation of the 8th NSEDP (2016-2020)</p> <p>1.2.2. Follow up on MTR recommendations is needed to ensure implementation of the 7th NSEDP achieve as planned</p>		On-track	<p><b>Activity 1.2.2</b> Follow up MTR recommendations</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed</p> <p>Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>The recommendations and suggested areas from the Mid Term Review of 7<sup>th</sup> NSEDP were outlined and considered throughout the preparation of the annual plan as well as the 8<sup>th</sup> NSEDP</p>	
<p><b>Output 2: Macroeconomic analysis and management conducted to contribute to the macroeconomic achievements outlined in the NSEDP</b></p>							
<p><b>Output 2.1:</b> The result from the analysis and reports are incorporated into annual plans through a consultative</p>	<p><b>Indicators:</b></p> <p>2-1. Number of research studies to support the formulation of</p>	<p><b>Target:</b></p> <p>2-1. At least 5 research studies to support the formulation of the 8th plan are commissioned</p>	On-track	<p><b>Activity 2.1.1</b> Continue supporting monthly consultation meetings with key sectors (BoL, MoF) in</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed</p> <p>Reason: _____</p>	<p>Regular communication and consultation with MOF and BoL were maintained to monitor trend of macroeconomic and able to report to the senior</p>	

manner which emphasizes on macro level management to achieve NSEDP and MDGs	8th commissioned by concerned sectors <b>Baseline:</b> 2-1. Research topics identified under MTR recommendations	by concerned sectors		charge of macroeconomic management	New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	management for their advice on time	
			Off track	<b>Activity 2.1.2</b> Facilitate commission of at least five studies under MTR priorities areas by concerned sectors to support the formulation of the 8th NSEDP.	<input type="checkbox"/> Completed <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Delayed Reason: Required more consultations with NERI and mapping the existing studies New Schedule: __Q1 2015 Response Strategy: _____ <input type="checkbox"/> Other changes _____	The topics were not agreed, and in order to ensure the coherence with the long term strategy, more discussions on using the existing and planned studies conducted by NERI will be done.	
			On-track	<b>Activity 2.1.3</b> Support on providing substantive inputs to macroeconomic analysis	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	Enable a regular data collection and inputs for further discussions at the macroeconomic sector working group	
			On-track	<b>2.1.4</b> Annual meeting on Macroeconomic Management	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	This activity was conducted jointly with Activity 1.1.3-g (See detail above)	
<b>Output 3: Capacity for local planning and implementation improved at the central and local levels</b>							

<p><b>Output 3.1: Increased understanding on Kumban planning experiences on the ground to further improve the process</b></p>	<p><b>Indicators:</b> 3-1. Number of dissemination and trainings on PPM at local level 3-2. Availability of PPM assessment report</p> <p><b>Baseline:</b> 3-1. Implementation of participatory planning manual (PPM) not yet officially launched 3-2. PPM assessment report not available</p>	<p><b>Target:</b> 3-1. PPM is officially launched and trained 3-2. Availability of PPM Assessment Report</p>	<p>Achieved</p>	<p><b>3.1.1</b> Launch Participatory Planning Manual</p>	<p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed</p> <p>Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes:</p>	<p>The launch of PPM was done through the consultation and training for provincial planners. The manual helps to reinforce the principle and importance of participatory planning approach and how they can do it.</p>	
			<p>Off Track</p>	<p><b>3.1.2</b> Conduct dissemination (linking with 1.1.2) and training workshops for planning facilitators at central and provincial levels using the Participatory Planning Manual</p>	<p><input type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed</p> <p>Reason: _____ New Schedule: _____ Response Strategy: _____ <input checked="" type="checkbox"/> Other changes: <i>Fund for this activity was used to strengthen 8<sup>th</sup> plan writers on understanding the outcome based structure, organizational coordination and implementation as well as monitoring and evaluation of the outcome based plan.</i></p>	<p>A more urgent need for 8<sup>th</sup> NSEDP to get good lesson on the planning practice was identified, and therefore, the UK study visit was conducted. Main results of the study visit include improved knowledge for the DOP team on:</p> <ul style="list-style-type: none"> <li>• The role of central government in the promotion of sustainable economic growth</li> <li>• Balancing equality and economic growth: growth in the regions versus growth in London and the more prosperous regions</li> <li>• Central government - local government coordination for sustainable economic growth and the split between their responsibilities</li> <li>• Inter-sectoral coordination at national level</li> <li>• Integration of national planning and budgeting</li> <li>• How the Cabinet, line</li> </ul>	<p>Key writers of the 8<sup>th</sup> NSEDP (2016-2020)</p>

					<p>ministries, the Prime Minister's Office and the Ministry of Finance work together in determining policies, setting outcomes and ensuring adequate public financing</p> <ul style="list-style-type: none"> <li>• Planning, appraisal, selection and implementation of national infrastructure development</li> <li>• Participatory national and local development planning</li> <li>• The role of non-State actors in the planning process: the community and the private sector in planning.</li> </ul> <p>Same as above</p>	
				<p><b>Activity 3.1.3</b> Monitor Implementation on Participatory Planning Manual</p>	<p> <input type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input checked="" type="checkbox"/> Other changes: <u>same as above</u> </p>	
				<p><b>Activity 3.1.4</b> Conduct assessment on implementation of participatory planning Manual</p>	<p> <input type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input checked="" type="checkbox"/> Other changes: <u>same as above</u> </p>	<p>Same as above</p>
				<p><b>Activity 3.1.5</b> Strengthen local capacity on project prioritization and management in target districts with</p>	<p> <input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____ </p>	<p>Linked with Activity 1.1.2</p>



<p><b>Output 3.2: Capacity building for local level planners enhanced to promote the use of participatory approaches, incorporate poverty-environment issues and off-track MDGs</b></p>	<p><b>Indicators:</b> 3-2-1. Number of government officials trained on green growth concepts at central and provincial levels 3-2-2. Availability of assessment reports on priority PIP and ODOP for pilot provinces 3-2-3. Availability of investment profile is available for Oudomxay</p> <p><b>Baseline:</b> 3.2-1 Three trainings on green growth concept organized at provincial level 3.2-2 Assessment reports on priority PIP and ODOP for pilot provinces not available 3-2-3. Investment profile for Oudomxay province is not available</p>	<p><b>Targets:</b> 1. At least 2 trainings conducted to increase awareness on green growth planning 2. Assessment reports on priority PIP and ODOP for pilot provinces produced 3. Investment profile for Oudomxay province produced</p>	<p>On-track</p>	<p>mindful of poverty-environment concerns and off-track MDGs (linking with 3-build activities)</p> <p><b>3.2.1-a</b> Strengthen capacity of government officials on sustainable/green growth economy concepts at central level</p>	<p><input type="checkbox"/> Other changes _____</p> <p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>	<p>Linked with Activity 1.1.2</p>	
			<p>On-track</p>	<p><b>3.2.1-b</b> Strengthen capacity for government officials on sustainable/green growth economy at provincial level</p>	<p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>	<p>Linked with Activity 1.1.2</p>	
			<p>On-track</p>	<p><b>3.2.2</b> Assess priority PIP and one district one product plan for Oudomxay</p>	<p><input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>	<p>The PIP list of related green economy sectors was prepared for three pilot provinces (Huaphanh, Saravane and Oudomxay), and was aimed to link with existing ODOP planned project so that the investment profile can be developed to find possible funding</p>	<p>Huaphanh, Saravane and Oudomxay provinces</p>

					Off-track	<p><b>Activity 3.2.3</b> Consultation workshop with development partners on green growth proposals for three pilot provinces</p>	<input type="checkbox"/> Completed <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Delayed Reason: <u>Awaiting development of the green growth investment profile</u> New Schedule: <u>Q2 2015</u> Response Strategy: Hire _____ Short-term <u>National Consultant to finalise the investment profile</u> <input type="checkbox"/> Other changes _____	No progress	
					Off-track	<p><b>Activity 3.2.4</b> Follow up workshop and present the findings of accessed priority PIP and one district one product plan for Oudomxay, Saravane and Houaphanh</p>	<input type="checkbox"/> Completed <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Delayed Reason: <u>Awaiting development of the green growth investment profile</u> New Schedule: <u>Q2 2015</u> Response Strategy: Hire _____ Short-term <u>National Consultant to finalise the investment profile</u> <input type="checkbox"/> Other changes _____	No progress	
					Off-track	<p><b>Activity 3.2.5</b> Investment profile development for potential projects on green growth</p>	<input type="checkbox"/> Completed <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Delayed Reason: <u>Lack of technical consultant to carry out the development of investment profile for potential projects on green</u>	No progress	

<p><b>Output 4: Substantially improved monitoring, assessment and reporting framework and enhanced capacity of MPI and three provinces to monitor and report on plan implementation using LaoInfo</b></p> <p><b>Output 4.1: Strengthen monitoring and reporting capacity of MPI and planners with the use of improved and updated data from LaoInfo</b></p>					<p>growth New Schedule: Q2 2015 Response Strategy: Hire _____ Short-term National Consultant to finalise investment profile <input type="checkbox"/> Other changes _____</p>	
<p><b>Indicators:</b> 4-1. Availability of a set of approved 7th NSEDP monitoring indicators 4-2. Availability of 7th NSEDP M&amp;E framework 4-3. Availability of M&amp;E indicators in DI monitoring 4-4. Application of the outcome basis M&amp;E framework is tested in provincial level</p> <p><b>Baseline:</b> 4-1. Key NSEDP monitoring indicators produced by LSB 4-2. Draft M&amp;E framework produced</p>	<p><b>Target 2014:</b> 4-1. A set of 7th NSEDP monitoring indicators identified and approved 4-2. 7th NSEDP M&amp;E framework is finalized 4-3. Data from 7th NSEDP M&amp;E framework (DI monitoring) are used by planning officials 4-4. Application of the outcome basis M&amp;E framework is tested in Vientiane Province</p>	<p>Achieved</p>	<p><b>Activity 4.1.1</b> Supporting activities/processes leading to the finalization of the NSEDP M&amp;E framework with inclusion of PE indicators</p>	<p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>	<p>Five indicators relevant to PE issues have been incorporated in the M&amp;E Framework for 7<sup>th</sup> NSEDP, which has been finalized and approved by MPI (see Annex). This finalization enabled the project to start the preparation for testing this M&amp;E framework in Vientiane province as a pilot</p>	<p>MPI, Line Ministries and provinces</p>
		<p>Achieved</p>	<p><b>Activity 4.1.2</b> Conduct consultation workshop to finalize 7th NSEDP M&amp;E Framework with stakeholders</p>	<p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>	<p>The workshop was held for half a day on 2<sup>nd</sup> Oct. Through this meeting, the M&amp;E Framework was agreed among line ministries as a tool to monitor and evaluate 7<sup>th</sup> plan implementation. It is also agreed that this framework will be a basis for developing the M&amp;E Framework for the 8<sup>th</sup> plan in the next period.</p>	<p>Line Ministries (78 participants, of which 30% are female)</p>
		<p>On-track</p>	<p><b>Activity 4.1.3</b></p>	<p><input type="checkbox"/> Completed</p>	<p>M&amp;E pilot was designed and</p>	<p>DOP/MPI,</p>

				Testing outcome based reporting for the implementation of the 7th NSEDP 2013/2014 against 7th NSEDP M&E framework that includes PE indicators and pilot outcome based reporting in Vientiane province.	<input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	communication materials have been developed to support the pilot activity which the actual pilot monitoring is expected by 2015.	Vientiane DPI and other line departments in the province.
	On-track			<b>Activity 4.1.4</b> Two training workshops on the application of the 7th NSEDP M&E framework including the utilization of the DI monitoring tool at central and provincial levels	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	The TOT on M&E has been conducted for DOP staffs linking to Activity4.1.3 (See detail above).  However, broader trainings are planned for next year including application of DI monitoring tool which is being developed and improved.	DOP Staffs (5 participants, 1 female)
	On-track			<b>Activity 4.1.5</b> Assist DoP to adapt 7th NSEDP M&E Framework to support 8th NSEDP (M&E Framework)	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	Concept for M&E Framework for 8 <sup>th</sup> NSEDP has been included in the working draft of the plan with 7 <sup>th</sup> NSEDP M&E Framework as a basis.	MPI, LM and Provinces
<b>Output 5: Strengthened capacity of the MDG and LDC Secretariats to coordinate and facilitate progress towards the MDGs and implementation of the LDC Plan of Action (MOFA).</b>							
<b>Output 5.1</b> <b>Increased MDG and awareness of the LDC Plan of Action at provincial levels</b>				<b>Indicators:</b> 5.1. Youth knowledge on the findings of third MDGs reports enhanced 5.2. Availability of reference materials			
	Achieved			<b>Targets:</b> 5.1. Findings of the third MDGs report is disseminated to students and young government official through workshops 5.2. Reference materials	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	MDG Secretariat office was able to regularly function and perform their required and planned activities, including produce substantive inputs for senior officers attending global and regional forum	

	<p>of the Almaty Programme of Action 2004</p> <p><b>Baseline:</b> 5.1.Third MDG report produced</p> <p>5.2. Reference materials of the Almaty Programme of Action 2004 available</p>	<p>of the Almaty Programme of Action 2014 produced</p>	<p>Achieved</p>	<p><b>5.1.2</b> Workshops on the Findings of the Third MDGs Report for Provincial Authorities</p>	<p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>	<p>Government official from LMs aware and correctly understand MDGs and its current status through the consultation meeting</p>	<p>LMS (56 participants, 40% female)</p>
			<p>Achieved</p>	<p><b>5.1.3</b> Internal Preparatory Meeting for the Global Ten-Year Review Conference on the implementation of the Almaty Programme of Action on LLDCs to be held in 2014</p>	<p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>	<p>The officers participated were able to report on the country progress and incorporate the declaration or recommendations from the meeting back to country's report and strategy for LDC</p>	<p>4 MoFA participants</p>
			<p>On-track</p>	<p><b>5.1.4</b> Attend MDG Regional Meeting and 70th Annual Session of UNESCAP</p>	<p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>	<p>Through this meeting, Lao PDR post-MDG concept was presented and priority areas were identified especially in linking to the unfinished business of MDGs</p>	
			<p>Achieved</p>	<p><b>5.1.5</b> Dissemination Workshops on the Finding of the Third MDGs Report for University Students</p>	<p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>	<p>Enable an outreach to the young student and raise their awareness and correct understanding of MDGs and its current status. University students were briefed on the results from the 3rd MDG Progress Report was organized</p>	<p>Students at NUOL (98 students, 45% female)</p>

					<p>through a consultation meeting which organized at NUOL, Vientiane. Through this meeting, the new approach of outcome planning was also informed to the NUOL students and the teachers in order to raise their awareness on the government's policies.</p>	
		On-track	<p><b>Activity 5.1.6-a</b> Organize a workshop on introduction to Post MDG discussions with emphasis on MDG 9</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>In July 2014, organized a workshop in Vientiane province on introduction to Post MDG discussion with emphasis on MDG 9. In supporting to this activity, some advocacy tools have been established including MDG notebook, TV commercial on off-track MDG for one minute length which will be aired from September 2015 until 2015.</p> <p>MOFA later organized a workshop on Sustainable Development Goals (SDG) in early October aiming at integrating SDG into the 8th plan and the long-term strategy as the plan will be LDC graduation oriented.</p>	<p>Line Ministries (78 participants, of which 30% are female)</p> <p>Line Ministries (66 participants, 35% are female)</p>
		On-track	<p><b>Activity 5.1.6-b</b> Attend 69th Session of UN General Assembly meeting under the leadership of the Prime Minister.</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____</p>	<p>On 20-30th September, the senior government delegation to attend the 69th UNGA Session under the leadership of the Prime Minister. Through attending this meeting, Lao</p>	

					<p><i>Response Strategy: _</i>  <input type="checkbox"/> Other changes _____</p>	<p>PDR was able to participate in global discussion on the post MDG agenda and share their vision on how to move forward</p>	
<b>Component 2: Support to Effective Monitoring and Evaluation of Progress towards Goals of NSEDP/MDGs via LaoInfo</b>							
<p><b>Output 1: An effective common data base established to support evidence-based reporting, planning and decision making at the national and sub national to help guide implementation of NSEDP/MDGs</b></p>	<p>1.1. Availability of statistical report.</p>	<p>1.1. The Statistical report is completely developed and published</p>	<p>On-track</p>	<p><b>Activity 1.1</b> Produce statistical report to present the status of national socio-economic development of the country using Laoinfo database system and publish it to support effective implementation of NSEDP/MDG</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  <i>Reason: _____</i>  <i>New Schedule: _____</i>  <i>Response Strategy: _____</i>  <input type="checkbox"/> Other changes _____</p>	<p>Statistical report made available to present the status of national socio-economic development of the country using Laoinfo database system and publish it to support effective implementation of NSEDP/MDGs</p>	<p>Central government office from line ministries and including National University</p>
	<p>1.2. Updated MDG and National Socio-Economic Database with latest updated data.</p>	<p>1.2. MDG and national socio-economic database are updated and published through Laoinfo and website</p>	<p>Achieved</p>	<p><b>Activity 1.2</b>            Printing and translation of a report on socio-economic trend of Laos, the data of the report will be taken from Laoinfo database</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  <i>Reason: _____</i>  <i>New Schedule: _____</i>  <i>Response Strategy: _</i>  <input type="checkbox"/> Other changes _____</p>	<p>Complete a report on socio-economic trend of Laos which helps to inform current status of poverty in the country</p>	<p>Government line ministries and National University</p>
	<p>1.3. Availability of DI monitoring for NSEDP.</p>	<p>1.3. Online DI monitoring tool for NSEDP framework</p>	<p>On-track</p>	<p><b>Activity 1.3</b>            Organizing training workshop on Laoinfo application for high level government official staffs</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  <i>Reason: _____</i>  <i>New Schedule: _____</i>  <i>Response Strategy: _</i>  <input type="checkbox"/> Other changes _____</p>	<p>DI tool was developed and trained user on 19/09/2014. The training provided users with more understanding on how to use Laoinfo database system. Especially, finding and making presentations.</p>	<p>40 persons            (12 persons from LSB and the rest is from ministries)</p>
			<p>Achieved</p>	<p><b>Activity 1.4</b>            Updating the MDG and National</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed</p>	<p>Discussion was held among statistics users from line ministries to create MDG's</p>	<p>52 persons:            (12 persons from LSB and the rest is</p>

			Socio-economic Database and publish it through LaolInfo offline and website	Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes	participants to know how to use the data for MDG and National Socio-economic Database by using LaolInfo.	line from ministries)
	On-track	<b>Activity 1.5</b> TA support from CSF to develop DI monitoring tool and dashboard to 7th NSEDP and necessary trainings to the operation of Lao Info	Reason: _____ New Schedule: _____ Response Strategy: _____ _UNDP has a regular follow-up with CSF _____ <input type="checkbox"/> Other changes	Some initial work was done by Devinfo to process for preparing dashboard of the 7 <sup>th</sup> NSEDP M&E Framework	Central and local government	
<b>Output 2: Increased stakeholder awareness and participation, improved advocacy and dissemination to ensure the best use of official statistics.</b>	2.1. Increased government officials' capacity on basic statistical knowledge	2.1. Government officials' capacity on basic statistical knowledge are enhanced through literacy training	<b>Activity 2.1a</b> Conduct TOT training for two weeks on Statistics Literacy Guide among LMs	Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes	Through ToT training, participant was unities to the contents of statistical literacy guide for users, can be trainers on statistical literacy guide for users including methodology used.	18 participants from Lao Statistics Bureau, Ministry of Energy and Mine, Ministry of Natural Resources and Environment, National University of Lao, Bank of Lao PDR
	Achieved	Achieved	<b>Activity 2.1b:</b> Disseminate Notification of Statistical Dissemination and Use of Official Statistics and Statistical Literacy Guide for leaders level of LMs in Vientiane Capital	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes	Increased understanding of government leader on the use of statistics for policy making process	37 participants at level of Leaders
	Achieved	Achieved	<b>Activity 2.1c:</b> Disseminate Notification	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed	Training done on 24/06/2014 at Vientiane Capital with 37 participants. This helped to	Technical Staff of LMs in Vientiane Capital



				Statistical Dissemination and Use of Official Statistics and Statistical Literacy Guide for technical staff of LMs in Vientiane Capital.	Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	enhance government technical staff on the importance of using statistics	
		Achieved		<b>Activity 2.1d:</b> Preparation of main statistics booklet	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	Complete a production of handy book on statistics which is easier to carry	
		On Track		<b>Activity 2.1e:</b> Preparation and printing of statistics Literacy Guide for users booklet	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	Study on literacy was completed and printing and designing is in progress	
<b>Component 3: Support to Strengthening the Round Table Process for Achievement of NSEDP/MDGs</b>							
<b>Output 1: Enriched greater substantive dialogues and closer partnership with Development Partners, and effective resource mobilization and management through the effective Round Table Process, including improving Sector Working Group mechanism for facilitating effective implementation of NSEDP and VDCAP towards achieving the MDGs in Lao PDR</b>							
<b>Output 1.1: Effective meetings and consultations organised to increase common understanding on national development priorities and mobilize support to NSEDP</b>	1.1.1. Theme, consultation topics and roadmap are prepared in a consultative manner at least by Q1 2014.	1.1.1. Roadmap meeting including theme and focused areas, as well as timeline for the Annual RTIM 2014 is prepared.	1.1.1. Achieved	<b>Activity 1.1.a</b> Finalise the follow up matrix and recommendations of the 11 <sup>th</sup> HLRTIM 2013 <b>Activity 1.1.b</b> Conduct RTP retreat to discuss the roadmap for the 2014 RTIM	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	RTIM Roadmap was prepared and finalized in consultation with and based on inputs from all development stakeholders especially chairs and co-chairs of SWGs, which inform greater involvement and mutual accountability of all development stakeholders for better results.	The Government agencies in line ministries (LMs) and Development Partners (DPs), especially those who are chairs and co-chairs of Sector Working Groups (SWGs) including

<p>implementation, and increased quality, practical focus and coherence of documentation for RTIMs/RTMs and pre-consultation meetings.</p>	<p>1.1.2. Number of provincial development issues included in the pre-consultation topics for RTIM.</p>	<p>1.1.2. Provincial consultation effectively links the local level challenges in the 2014 Annual RTIM's agenda for discussions and follow up</p>	<p>1.1.2. Achieved</p>	<p><b>Activity 1.1.d</b> Hold a meeting of the National RTP Steering Committee to endorse a roadmap and report on annual RTIM preparation</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>The Provincial RT Consultation on 15-17 September 2014 in Saravane was carried out with successful results, reflecting in DPs' positive feedbacks in terms of both substantive and logistic arrangement. Importantly, both Government agencies in line ministries and local authorities concerned and DPs have common understanding on issues and challenges of the convergence FNS action plan implementation, as well as ways forward.</p>	<p>their secretariats.</p> <p>Government, DPs and southern provincial participants</p>
	<p>1.1.3. The RTIM and relevant consultations are organised in line with the meeting framework and agreed theme as well as focused topics/areas.</p> <p>1.1.4. Analytical background</p>	<p>1.1.3. Results-oriented RTIM focused on following up progress from last year HL RTM, annual implementation progress of 7th NSEDP/MDGs and preparations for 8th NSEDP organised.</p> <p>1.1.4. High quality analytical documents to</p>	<p>1.1.3 &amp; 1.1.4 Achieved</p>	<p><b>Activity 1.1.f</b> Organise an Annual RTIM 2014.  <b>Activity 1.1.g</b> Prepare a draft 2014 RTIM Background Document based on inputs from SWGs, LMs and DPs focusing on annual implementation progress of NSEDP/MDGs and</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>More inclusive from SWG especially in making clearer guidance for SWG input needed for substantive background document (BGD) which was shared with all stakeholders at the Annual 2014 RTIM which was successfully organised on 14 November</p> <p>The 2014 RTIM was preceded under the constructive and open manner which paves the</p>	<p>Government agencies in line ministries and local authorities and development partners, including CSOs, INGOs and private sectors.</p>

	document for RTIM is available and delivered at least one month prior to the meeting.	support the discussion at the RTIM is produced and circulated in a timely manner.	On-Track	<p>preparation for the 8<sup>th</sup> NSEDP.</p> <p><b>Activity 1.1.h</b> Produce the report of 2014 RTIM and circulate to all stakeholders concerned as well as post an electronic file on the RTM website for information and reference.</p> <p><b>Activity 1.1.i</b> Strengthen the capacity of local authorities in areas of aid management (3 build directive, ODA decree, etc)</p>	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	<p>way for mutual understanding among all development stakeholders.</p> <p>Enabled to further train and clarify role of provinces in terms of ODA management. Two training for two southern provinces - Saravane and Savannakhet on effective ODA management and development cooperation.</p>	Local government
			On-Track	<p><b>Activity 1.1.j</b> Prepare a Roadmap of the 12<sup>th</sup> High-Level Round Table Meeting 2015</p>	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	<p>A draft Roadmap of the 12<sup>th</sup> High-Level Round Table Meeting (HLRTM) 2015 was prepared and to be consulted with SWGs and concern stakeholders in Q1 2015.</p>	Government agencies in line ministries and local authorities and development partners, including CSOs, INGOs and private sectors.
<b>Output 1.2: DIC capacities strengthened to more effectively guide, support and facilitate the work of Sector</b>	1.2.1. Number of SWG meetings involved other SWGs' representative, as well as number of SWG activities	1.2.1. Coordination, lessons learned and experience exchange among SWGs, as well as between SWGs and local level are strengthened.	1.2.1. Off Track	<p><b>Activity 1.2.a</b> Revise and upload SWGs' ToR and structure to the RTM website</p> <p><b>Activity 1.2.b</b></p>	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____	<p>Some SWGs are able to share among others their view and experience on various development issues from the policy formulation to the implementation level. In particular the Health,</p>	10 SWGs, local authorities, CSOs and private sector

<p><b>Working Groups to better respond to the Government's needs in implementing the 7th NSEDP and VDCAP towards achieving the MDGs</b></p>	<p>expanded to provincial/local authorities.</p> <p>1.2.2. Number of SWG meetings focus on their sectoral issues which contribute to NSEDP annual formulation and implementation.</p>	<p>1.2.2. Sectoral issues that contribute to NSEDP annual formulation and implementation are focused by respective SWGs meetings/consultations.</p> <p>1.2.3. SWG secretariat ability to prepare for the work of RTP is enhanced.</p>	<p>1.2.2. Achieved</p> <p>1.2.3. On-track but still need significant improvement</p>	<p>Coordinate and attend SWGs' meetings <b>Activity 1.2.c</b> Convene SWG secretariat meetings and trainings on the RTP management <b>Activity 1.2.d</b> Facilitate an exchange among SWGs in relation to activity expansion to provincial level and CSOs and private sector involvement <b>Activity 1.2.e</b> Guide SWGs in RTIM preparation and expansion of SWGs activities to local level <b>Activity 1.2.f</b> Update a SWG mailing list and event calendar for sharing SWG info and coordination <b>Activity 1.2.g</b> Hold a SWG Chairs and Co-Chairs Meeting <b>Activity 1.2.h</b> Develop Manual/ Generic guideline for RTP management</p>	<p><input type="checkbox"/> Other changes _____</p>	<p>Education and Agriculture and Rural Development SWGs, have been formulated and implemented the multisectoral (convergence) food and nutrition security actions plan for instance. However, this practice has not yet been systematic that urgently needs further improvement, particularly coordination and experience exchange</p>
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<p><b>Output 1.3:</b>  <b>Progressively measurable implementation of VDCAP, promoting and strengthening of the capacities of the Government to increase effective implementation of aid effectiveness agenda at national, regional and global levels</b></p>	<p>1.3.1. Availability of the final revised VDCAP which integrated new aid effectiveness commitments.</p> <p>1.3.2. Availability of a guideline to monitor the VDCAP implementation progress with proper reports.</p>	<p>1.3.1. The VDCAP is finalized reflecting the new global monitoring framework on development effectiveness and other related emerging aid effectiveness agenda.</p> <p>1.3.2. VDCAP M&amp;E Guideline is prepared and circulated for effective implementation.</p> <p>1.3.3. VDCAP implementation progress is updated quarterly through SWG Chairs and Co-Chairs Meeting.</p>	<p>1.3.1. Achieved</p> <p>1.3.2. Achieved</p> <p>1.3.3. Off track</p>	<p><b>Activity 1.3.a</b> Finalize and request for the Government's endorsement of the final VDCAP</p> <p><b>Activity 1.3.b</b> Develop a guideline to monitor the implementation progress of the VDCAP</p> <p><b>Activity 1.3.c</b> Conduct a meeting to review the VDCAP implementation progress and challenges</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>The revised VDCAP was finalized and helped to enable a country monitoring process which still align with the global monitoring framework on development effectiveness</p> <p>Some development partners and government agencies submitted their progress report. Therefore, the report could not be finalized in 2014 and expects to be available during the first quarter of 2015.</p>	<p>All LMs concerned and DPs including CSOs and private sector</p>
	<p>1.3.3. Reports from the Government attended workshop and meetings.</p>	<p>1.3.4. The Government actively engaged in the regional and global aid effectiveness forums.</p>	<p>1.3.4. On track</p>	<p><b>Activity 1.3.d</b> Complete the 3<sup>rd</sup> Global Accountability Survey in preparation for the 2014 Development Cooperation Forums</p>	<p><input checked="" type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input type="checkbox"/> Delayed  Reason: _____  New Schedule: _____  Response Strategy: _____  <input type="checkbox"/> Other changes _____</p>	<p>The Government was able to convene the 3<sup>rd</sup> Global Accountability Survey which was carried out by UNDCF in January, which provided baseline on country mutual accountability level</p>	<p>DIC/MPI</p>

			On Track	<b>Activity 1.3.e</b> Conduct Development Finance and Aid Assessment (DFAA) Study	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	Completed the fact finding and data collection step, expect the study to inform Lao PDR on changing development financing landscape and recommendation so to prepare for LDC graduation especially in area of ODA management	DIC/MPI, Line ministries and DPs
			On Track	<b>Activity 1.3.f</b> Effective participation of the global and regional development and aid effectiveness forums.	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	Effectively provided inputs and taken knowledge from various meetings for getting information to help implementation of development cooperation agenda at national level more effectively and efficiently reflecting the global and regional development aspects	MPI and MOFA
<b>Output2: Enhanced reliability, accessibility and transparency of ODA related data, information and results through the established ODA Database Management System, and related quality ODA analytical reports/documents</b>							
<b>Output 2.1:</b> <b>The Aid Management Platform (ODA Database) is in place and fully operational as a tool to effectively analyse and plan ODA requirements</b>	2.1.1. Number/ percentage of ODA related programmes/projects information entered into the system.	2.1.1. All ODA related programmes/projects data and information are included in the AMP system.	2.1.1. On track	<b>Activity 2.1.a</b> Check and ensure regular updates into the AMP system made by DPs/DFAs including training <b>Activity 2.1.b</b> Conduct a training on AMP for line ministries and selected provinces <b>Activity 2.1.c</b> Conduct AMP	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	The AMP system was regularly updated and able to gather DPs' data and prepare the annual ODA report for the Lao Fiscal Year 2013-14.  In terms of management, DIC/MPI encounters technical problems in managing and producing ODA related reports using data and information from the system due to some system limitation. Therefore, there is a need to further	LMs and DPs
	2.1.2. Number of foreign aid reports produced.	2.1.2. DIC is able to effectively use AMP for ODA Data Collection, Storage and Analysis to support reporting, e.g FAIR, Quarterly and	2.1.2. Off track				

	2.1.3. Number of training and workshops on AMP conducted	Semi-Annual Reports, and Donor Profile Report.  2.1.3. AMP users including DIC admins, LMs and DPs/DFAs understood and are able to use AMP system.	2.1.3. On track	training for DPs/DFAs <b>Activity 2.1.e</b> Regular follow-up on general progress of AMP implementation through weekly, monthly and quarterly meetings and reports <b>Activity 2.1.c</b> Discuss the AMP sustainability plan including the potential collaboration with DECIDE Info.		develop an integrated system for development project management.  Expanding the use of AMP in central and local authorities through providing training for 1- Sayabouly, Luangnamtha and Attapeu provinces 2- Ministry of Health 3- Ministry of Agriculture and Forestry 4- Office of the Vientiane Prefecture	
			On Track	<b>Activity 2.1.d</b> Produce quarterly, semi-annual and annual ODA reports (FAIR) 2013-2014 using the AMP	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	A semi-annual foreign aid report (FAIR) 2013-2014 was produced using the sixth month data entered to the AMP system by DFAs, while only a draft version of annual FAIR 2013-2014 was prepared and shared at the RTIM 2014 for information.	LMs and DPs
<b>Output 2.2: Regular communication and publication of quality related ODA analytical reports/documents</b>	2.2.1. RTM Website is updated at least every two weeks 2.2.2. Availability of RTP related publications and materials	2.2.1. Information on ODA is easily and publicly accessible	Off Track	<b>Activity 2.2.a</b> Maintenance and update of RTM Website	<input type="checkbox"/> Completed <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Delayed Reason: No specific team to manage and regularly update the website New Schedule: _Q1 2015 Response Strategy: _____ <input type="checkbox"/> Other changes _____	The website was revamped but updating process needs improvement	LMs and DPs, Public

				<p><b>Activity 2.2.b.</b> Update and publish Donor Profile on the RTM Website</p>	<p><input type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input checked="" type="checkbox"/> Delayed  Reason: <i>Information from DPs was not complete and not all submitted</i>  New Schedule: <i>Q1 2015</i>  Response Strategy: <i>—</i>  <input type="checkbox"/> Other changes <i>—</i></p>	<p>Draft profile was prepared and sent to DPs for updating but responsive rate was low</p>	LMs and DPs
				<p><b>Activity 2.1.c</b> Produce regular articles of RTP's key achievements and highlighted activities for advocacy through radio, TV, newspapers and etc.</p>	<p><input type="checkbox"/> Completed  <input type="checkbox"/> In progress  <input checked="" type="checkbox"/> Delayed  Reason: <i>The delay in implementing this activity was due to the fact that the project has no qualified communication specialist who can professionally produce such regular articles and advocacy materials related to RTP achievements. Therefore, it would be very useful if the project could have someone to help fulfill this important task for its 2015 RTM which will be a high level forum.</i>  New Schedule: <i>—</i>  2015 <i>—</i>  Response Strategy: <i>—</i>  <input type="checkbox"/> Other changes <i>—</i></p>	<p>Communication activities were limited due to lack of focal point and resources. More effort and plan needed to improve communication of the RTP work</p>	LMs and DPs



Output 3: Strengthened capacities of DIC and its IPs in effectively managing ODA related programmes and projects						
<b>Output 3.1:</b> <b>DIC has increased capacity and resources to identify key capacity gaps and address them through establishing a capacity development facility</b>	3.1.1. Availability of NIM SOP both Lao and English.	3.1.1. NIM SOP (Lao version) is finalized and shared with IPs.	3.1.1. Achieved	<b>Activity 3.1.a</b> Finalise Lao version of NIM Guideline (SOP) and printing	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	A Lao version of NIM (SOP) Manual was finalized and circulated to all implementing partners for implementation in June 2014.
	3.1.2. Availability of a list of trainers/resource persons;	3.1.2. List of trainers/resource persons created.	3.1.2. On track	<b>Activity 3.1.b</b> Develop training schedule as well as training curriculum		
	3.1.3. Availability of training schedule and curriculums;	3.1.3. Trainings schedule and related materials are prepared.	3.1.3. Achieved	<b>Activity 3.1.c</b> Create a list of trainers/resource persons		
	3.1.4. A number of training/workshops are organised.	3.1.4. Government officials and NIM project personnel capacity is enhanced through trainings.	3.1.4. On track			
		Achieved	<b>Activity 3.1.d</b> Conduct an Audit Kick-off meeting and training on procurement procedure for UNDP supported programme/projects management teams and support staff at Don Chan Palace Hotel	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____		DIC/MPI, UNDP, all Implementing Partners (IPs)

					<p><b>Activity 3.1.e</b> Conduct Training courses based on the needs from IPs</p>	<p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed</p> <p>Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>	<p>The training was done with successful results. All participants were very active in providing useful and constructive comments and suggestions on various policies and relevant issues for further improvements.</p>	<p>UNDP supported project management teams and their implementing partners</p>
				Achieved	<p><b>Activity 3.2.a</b> Conduct a Joint Annual Meeting of the MPI programme Implementation, and followed by Programme Board Meeting</p>	<p><input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed</p> <p>Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____</p>		<p>MPI relevant departments and DPs concerned</p>
				Off Track	<p><b>Activity 3.2.b</b> Conduct a Retreat for the MPI Programme to evaluate the past performance and lessons learnt and formulate the Workplan 2015</p>	<p><input type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed</p> <p>Reason: _____ New Schedule: _____ Response Strategy: _____ <input checked="" type="checkbox"/> Other changes _____</p> <p>The retreat of MPI programme planned to be done in December 2014 was cancelled/ postponed to be organised during mid 2015 to discuss future MPI programme</p>		<p>MPI relevant departments and DPs concerned</p>
				Off Track	<p><b>Activity 3.2.c</b> Organisation of regular quarterly</p>	<p><input type="checkbox"/> Completed <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Delayed</p>	<p>Help to strengthen greater coordination among all MPI components as well as to</p>	<p>MPI relevant departments and DPs concerned</p>

				meetings of MPI programme components including their IPs to exchange lessons learnt and identify needs			Reason:___ The delay was due to the time constraint and unavailability of senior component management teams. New Schedule: _____ Response Strategy: ___ <input type="checkbox"/> Other changes _____	ensure effective delivery results, a quarterly meeting of MPI programme components was held on 8 <sup>th</sup> of January and on 5 <sup>th</sup> of June 2014. But, this should be organized more regularly.	
			On Track	<b>Activity 3.2.d</b> Project implementation management and operational supports			<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: ___ <input type="checkbox"/> Other changes _____		DIC/MPI
<b>Output4: Provided quality assurance and support to national implementation management through audit and spot checks</b>									
	4.1. Availability of annual audit reports.	4.1. Annual 2013 audit conducted and report prepared.	4.1. Achieved	<b>Activity 4.1</b> Facilitate UNDP and Auditor on the preparation for the Audit Exercise			<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: ___ <input type="checkbox"/> Other changes _____		15 Implementing Partners
				<b>Activity 4.1.</b> Liaise with UNDP to conduct regular monitoring and audit follow-up field visit to all projects			<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: ___ <input type="checkbox"/> Other changes _____	Spot check exercise helps encourage the project management teams to understand more about NIM (SOP) Guidelines and relevant rules and regulations, resulting in a decline in a number of audit recommendations although some are still	22 audited projects

								repeated.	
<b>Component 4: Support to Advancing Human Development through Policy-Informing Research on Human Development Issues especially relevant for achieving the NSEDP/MDGs</b>									
<b>Output 1: Further enhanced awareness of the concept of human development (HD), and capacity for MDG and human development reporting at national and sub-national levels</b>									
<b>Output 1.1: National Awareness and Capacity Building for Human Development Reporting and MDGs Among Line Ministry Staff and Educational Institutions.</b>	1.1.1. Availability of TOT of Human Development Module 1.1.2. Human Development Module Taught at University of Laos and Training center of MPI 1.1.3. Availability of the 5 <sup>th</sup> NHDR Advocacy Materials and Dissemination	1.1.1. TOT of Human Development Module conducted 1.1.2. Conducted HD Module Taught at University of Laos and Training center of MPI 1.1.3. Advocacy Materials for the 5 <sup>th</sup> NHDR produced and the 5 <sup>th</sup> NHDR is disseminated	1.1.1. Achieved	<b>Activity 1.1.1</b> Testing and preparing of TOT of Human Development Module  <b>Activity 1.1.2</b> Organizing HD concept workshop at Savannakhet and Champasack universities	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	Final draft of HD textbook is completed, enabling the concept of HD to be taught at Faculty of Economic and Business Management, NUOL. HD textbook is used among lecturers and students  University lecturers and students are able to understand the concept of HD	Lecturers and students at the National University of Laos (NUoL), Savannakhet and Champasack university		
<b>Output 2: One High-Quality National Human Development Report, or/and Provincial Human Development Reports Produced</b>									
<b>Output 2.1: Research Support for NHDR established and the 5th NHDR Produced</b>	2.1.1 Availability of the final concept note that was agreed by both NERI and UNDP; and can be used for resource mobilization	2.1.1. The NHDR concept note for resource mobilization finalized	Off Track	<b>Activity 2.1.1</b> - Drafting concept note of 5 <sup>th</sup> HD report - 2 Consultation workshops to update NHDR Concept Note	<input type="checkbox"/> Completed <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Delayed Reason: it took longer time to get agreement of the topic/concept note for the 5 <sup>th</sup> NHDR, as well as limited financial resources for producing the 5 <sup>th</sup> NHDR  New Schedule: _2015_ Response Strategy: further consultations with UNDP for further plan of resource mobilization and concept for the 5 <sup>th</sup> NHDR	There was a plan to rework on the concept note, and meanwhile the research concept note related to the LDC Graduation to feed into the next NHDR was identified and developed.	MPI and policy makers UNDP		

	2.1.2. Availability of at least three research papers (or TBPs) that support to the production of the 5th NHDR.	2.1.2. Conducted at least three research papers (or TBPs) are undertaken supported to the production of the 5th NHDR.	On track	<p><b>Activity 2.1.2.</b></p> <ul style="list-style-type: none"> <li>- Developing research proposals</li> <li>- Conducting the consultation workshop on research proposal</li> <li>- Undertaking pre-study survey</li> <li>- Undertaking survey in the selected areas.</li> </ul>	<input type="checkbox"/> Other changes _____ <input type="checkbox"/> Completed <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	The three research proposals were developed, consulted, revised and proceeded the survey in the selected areas.	NERI Line Ministries General public DPS
<b>Output 3: Evidence-Based Research and Analysis to Support the Implementation of the NSEDP/MDGs</b>							
<b>Output 3.1:</b> <b>Practical /Applied Research to Advance Effective Implementation of NSEDP Conducted and Integrated into Planning Implementation Procedures within Relevant MPI Departments</b>	3.1.1. Availability of Quarterly Macro-Economic Updates for NERI's Quarterly Macroeconomic Report	3.1.1. Quarterly Macro-Economic Updates produced	On track	<p><b>Activity 3.1.1</b></p> <p>Producing High Quality Macroeconomic Quality Reports with Practical Results-Oriented Focus on Achieving NSEDP/MDGs</p>	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In progress <input type="checkbox"/> Delayed Reason: _____ New Schedule: _____ Response Strategy: _____ <input type="checkbox"/> Other changes _____	The survey helped to inform macroeconomic report on: 1. Consumer Sentiment Index survey (CSI). 2. Business Tendency Index (BTI) The result was shared to both the government and business sectors for reference in policy making and business settings.	- Govt. LMs - General public - NERI/MPI

## 2. Financial Management

### Financial Information Summary

(UNDP can pre-fill the first 4 columns and project will report remaining columns.)

Reporting Period: January to December 2014

Outputs	Activities	Source of Funding	Budget for 2014	Activity Budget (USD) (Q4)	Expenditure of the current reporting period (USD) (Q4)	Accumulated Expenditure by the current reporting period (USD) (Q1+Q2+Q3+Q4)	Delivery Rate of the current reporting period (%) (Q4)	Accumulated Delivery Rate by the current reporting period (%) (Q1-Q4)
<b>Component 1: Support to consultative planning, implementation, monitoring, assessing and reporting on the NSEDP/MDGs</b>								
<b>Output 1.1:</b> The 7th NSEDP is converted into annual plans and PIPs through a consultative manner that emphasizes poverty reduction/MDGs	<b>1.1.1</b> Mainstream PE and MDG issues into annual planning guideline(s) 2014/2015. <b>1.1.2</b> Assist Department of Planning to conduct two dissemination and training workshops on the annual development plan and participatory planning guideline	TRAC Non TRAC SDC	190,400 - 15,150	75,500 - 1,000	74,184 - 93	202,815 3,731 6,326	98% - 9.3%	107% - 42%

	<p><b>1.1.3-a</b> Assist DoP to mainstream PE and Green Growth Economy concepts into the 8th NSEDP Formulation Guideline</p>							
	<p><b>1.1.3-b</b> Assist DoP to formulate 8th NSEDP by providing critical technical assistance and ensuring PEI and green growth economy concept are mainstreamed into the plan</p>							
	<p><b>Activity 1.1.3-c</b> Mainstream PEI and green growth economy concept into the 8<sup>th</sup> plan</p>							
	<p><b>Activity 1.1.3-d</b> Conduct a seminar to disseminate the draft 8th NSEDP that incorporates PE and green growth concepts</p>							
	<p><b>Activity 1.1.3-e</b> Seminars with line sectors individually on 8th NSEDP formulation for collecting inputs</p>							

	<p><b>Activity 1.1.3-f</b> Conduct seminar to share lessons learned from UK study visit to support the 8th NSEDP formulation and to present revised draft of 8th plan with incorporation of DP comments</p>								
	<p><b>Activity 1.1.3-g</b> Training DOP staffs on new approach (outcome based) of NSEDP and PIP formulation</p>								
	<p><b>Activity 1.1.4</b> Finalize National Manual on Formulation of the National Socio-Economic Development Plan of Lao PDR (Aiming at further improving Lao version and translate into English)</p>								
	<p><b>Activity 1.1.5</b> Prepare monthly, quarterly, and annual reports on 2013-14 NSEDP and PIP implementation</p>								



	<b>Activity 1.1.6</b> Disseminate widely Annual NSEDP and PIP 2014-15								
<b>Output 1.2:</b> Targeted actions to address off-track MDGs and key environment issues incorporated in annual plans	<b>1.2.1</b> Support monitoring, analysis and developing of recommendations on off-track MDG and PE linkages								
<b>Output 2.1:</b> The result from the analysis and reports are incorporated into annual plans through a consultative manner which emphasizes on macro level management to achieve NSEDP and MDGs	<b>Activity 1.2.2</b> Follow up MTR recommendations								
	<b>Activity 2.1.1</b> Continue supporting monthly consultation meetings with key sectors (BoL, MoF) in charge of macroeconomic management								
	<b>Activity 2.1.2</b> Facilitate commission of at least five studies under MTR priorities areas by concerned sectors to support the formulation of the 8th NSEDP.								

	<b>Activity 2.1.3</b> Continue supporting on providing substantive inputs to macroeconomic analysis							
	<b>Activity 2.1.4</b> Annual meeting on Macroeconomic Management							
<b>Output 3.1:</b> Increased understanding on kumban planning experiences on the ground to further improve the process	<b>Activity 3.1.1</b> Launch Participatory Planning Manual	54,200 - 9,802	- - 4,452	(31) - -	25,131 - 3,342	- - 0%	46% - 34%	
	<b>Activity 3.1.2</b> Conduct dissemination (linking with 1.1.2) and training workshops for planning facilitators at central and provincial levels using the Participatory Planning Manual							
	<b>Activity 3.1.3</b> Monitor Implementation on Participatory Planning Manual							
	<b>Activity 3.1.4</b> Conduct assessment on implementation of participatory planning Manual							

	<p><b>Activity 3.1.5</b> Strengthen local capacity on project prioritization and management in target districts with mindful poverty-environment concerns and off-track MDGs (linking with 3-build activities)</p>	
<p><b>Output 3.2:</b> Capacity building for local level planners enhanced to promote the use of participatory approaches, incorporate poverty-environment issues and off-track MDGs</p>	<p><b>3.2.1-a</b> Strengthen capacity of government officials on sustainable/green growth economy concepts at central level</p>	
	<p><b>3.2.1-b</b> Strengthen capacity for government officials on sustainable/green growth economy at provincial level</p>	
	<p><b>3.2.2</b> Assess priority PIP and one district one product plan for Oudomxay</p>	

	<p><b>Activity 3.2.3</b> Consultation workshop with development partners on green growth proposals for three pilot provinces</p>							
	<p><b>Activity 3.2.4</b> Follow up workshop and present the findings of accessed priority PIP and one district one product plan for Oudomxay, Saravane and Huaphanh</p>							
	<p><b>Activity 3.2.5</b> Investment profile development for potential projects on green growth</p>							
<p><b>Output 4.1:</b> Strengthen monitoring and reporting capacity of MPI and planners with the use of improved and updated data from Laolnfo</p>	<p><b>Activity 4.1.1</b> Continue supporting activities/processes leading to the finalization of the NSEDP M&amp;E framework with inclusion of PE indicators</p>	<p>TRAC Non TRAC SDC</p>	<p>105,500 - 55,048</p>	<p>16,657 - 9,069</p>	<p>70,414 (12,366) 1,864</p>	<p>137,997 (8,783) 31,910</p>	<p>423% - 21%</p>	<p>131% - 58%</p>
	<p><b>Activity 4.1.2</b> Conduct consultation workshop to finalize 7th NSEDP M&amp;E Framework with stakeholders</p>							

	<p><b>Activity 4.1.3</b> Testing outcome based reporting for the implementation of the 7th NSEDP 2013/2014 against 7th NSEDP M&amp;E framework that includes PE indicators and pilot outcome based reporting in Vientiane province.</p>						
	<p><b>Activity 4.1.4</b> Two training workshops on the application of the 7th NSEDP M&amp;E framework including the utilization of the DI monitoring tool at central and provincial levels</p>						
	<p><b>Activity 4.1.5</b> Assist DoP to adapt 7th NSEDP M&amp;E Framework to support 8th NSEDP (M&amp;E Framework)</p>						
<p><b>Output 5.1</b> Increased advocacy awareness of the MDG and LDC</p>	<p><b>5.1.1</b> Provide administrative and logistic support to the MDG Secretariat</p>	<p><b>TRAC</b> <b>Non TRAC</b> <b>SDC</b></p>	<p>- 50,000 -</p>	<p>- - -</p>	<p>2,752 (25,842) -</p>	<p>2,830 8,332 70</p>	<p>- - -</p> <p>17%</p> <p>-</p>

Plan of Action at provincial levels	<p><b>5.1.2</b> Workshops on the Findings of the Third MDGs Report for University students</p>	
	<p><b>5.1.3</b> Internal Preparatory Meeting for the Global Ten-Year Review Conference on the implementation of the Almaty Programme of Action on LLDCs to be held in 2014</p>	
	<p><b>5.1.4</b> Attend MDG Regional Meeting and 70th Annual Session of UNESCO</p>	
	<p><b>5.1.5</b> Workshops on the Finding of the Third MDGs Report for University Students</p>	
	<p><b>Activity 5.1.6-a</b> Organize a workshop on introduction to Post MDG discussions with emphasis on MDG 9</p>	

	<b>Activity 5.1.6-b</b> Attend 69 <sup>th</sup> Session of UN General Assembly meeting under the leadership of the Prime Minister.							
<b>Sub-Total for Comp 1</b>		<b>538,000</b>	<b>117,678</b>	<b>114,347</b>	<b>439,708</b>	<b>97%</b>	<b>82%</b>	
<b>Component 2: Support to effective monitoring and evaluation of progress towards goals of NSEDP/MDGs via LaoInfo</b>								
<b>Output 1:</b> An effective data base established to support evidence-based reporting, planning and decision making at the national and sub national to help guide implementation of NSEDP/MDGs.	<b>1.1</b> Produce statistical report to present the status of national socio-economic development of the country using LaoInfo database system and publish it to support effective implementation of NSEDP/MDG	10,000 83,000	11,100	11,000	15,304	99%	81%	
	<b>1.2</b> Printing and translation of a report on socio-economic trend of Laos, the data of the report will be taken from LaoInfo database							
	<b>1.3</b> Organizing training workshop on LaoInfo application for high level government official staffs							





<p>Enriched substantive dialogues and closer partnership with Development Partners, and effective resource mobilization and management through the effective Round Table Process, including improving Sector Working Group mechanism for facilitating effective implementation of NSEDP and VDCAP towards achieving the MDGs in Lao PDR</p>	<p>retreat to discuss the roadmap of 2014 RTIM.  <b>1.1.2.</b> Organise Round Table Provincial Consultation Meeting in Saravane province.  <b>1.1.3.</b> Hold the RTP NSC Meeting to endorse the roadmap.  <b>1.1.4.</b> Prepare the 2014 RTIM BGD.  <b>1.1.5.</b> Organise the RTIM 2014.  <b>1.1.6.</b> Consultation fees for National Consultant.  <b>1.1.7.</b> Capacity building for local authorities in area of ODA implementation and management.  <b>1.2.1.</b> Hold a SWG secretariat Meeting to prepare for the RTIM.  <b>1.3.1.</b> Hold a meeting of VDCAP secretariat to go through the monitoring framework.  <b>1.3.2.</b> Conduct DFAA study.  <b>1.3.3.</b> Participate in the development and aid effectiveness forums in Korea, Germany, Mexico and New York.</p>	<p><b>LUX</b></p>	<p>126,974</p>	<p>96,600</p>	<p>65,154</p>	<p>89,218</p>	<p>67%</p>	<p>70%</p>
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<b>Output 2</b> Enhanced reliability, accessibility and transparency of ODA related information and results through the established ODA Database Management System, and related quality ODA analytical reports/documents	2.1. Conduct AMP trainings/meetings for LMs and DFAs. 2.2. Printing - Semi-Annual FAIR 2013-2014, Annual FAIR 2013-2014, and Donor Profile	TRAC	8,000	-	-	41,387	-	517%
		LUX	25,900	23,900	29,416	34,852	123%	135%
<b>Output 3</b> Strengthened capacities of DIC and its IPs in effectively managing ODA related programmes and projects	3.1. Translating NIM SOP into Lao language, and printing. 3.2. Conduct an audit kick-off meeting and training on project management for UNDP supported personnel. 3.3. Organise a Joint Annual Review Meeting of MPI Programme and followed by a programme board meeting.	TRAC	156,350	14,700	13,379	134,294	91%	86%
		LUX	9,500	42,550	33,908	29,544	80%	304%
<b>Output 4</b> Provided quality assurance and support to national implementation management through audit and spot checks	4.1. Spot check field visit to UNDP supported projects in VTE and province and miscellaneous.	TRAC	0	500	394	958	79%	%
		LUX	0	0	0	0	0	0

		Sub-Total for Comp 3:	492,374	181,775	180,241	483,315	99%	98%
<b>Component 4: Support to advancing human development through policy informing research on human development issues especially relevant for achieving NSEDP/MDGs</b>								
<b>Output 1:</b>		<b>TRAC</b>	4,000	4,000	4,039	5,835	101%	146%
Further Awareness of the Concept of Human Development (HD), and Capacity for MDG and Human Development Reporting at National and Sub-National levels	<p><b>1.1.1:</b> TOT of Human Development Module (Launch of HD Text book at NOUL)</p> <p><b>1.1.2:</b> Pilot HD Module Taught at University of Laos and Training Center of Ministry of Planning and Investment (Advocacy of HD Text book and Global HDR 2014 concept note at Savannakhet and Champasak University)</p>							
<b>Output 2:</b>		<b>TRAC</b>	89,000	69,400	60,186	79,185	87%	89%
One High-Quality National Development Report, or/and Provincial Human Development Reports Produced	<p><b>2.1.1:</b> Finalizing the 5<sup>th</sup> NHDR Concept Note</p> <p><b>2.1.2:</b> Resource Mobilization Support to the 5<sup>th</sup> NHDR Production ( Launch of Global HD report 2014)</p> <p><b>2.1.3:</b> Conducting at least 3 research papers that support to the production of the 5<sup>th</sup> NHDR</p> <p><b>2.1.4:</b> Stakeholders Meetings Supported to</p>							

<b>Output</b>	the 5th NHDR Production								
<b>3:</b> Evidence-Based Research and Analysis to Support the Implementation of the NSEDP/MDGs	<b>3.1.1:</b> Produce High Quality Macroeconomic Quality Reports with Practical Results-Oriented Focus on Achieving NSEDP/MDGs	<b>TRAC</b>	54,000	20,960	22,169	54,852	106%	102%	
<b>3.1.2:</b> Website Maintenance Training Course and Printing calendar 2015	<b>3.1.3:</b> Study Missions for Quarterly international economic report, NERI								
<b>3.1.4:</b> Organize monthly research dissemination meeting at MPI Regularly	<b>3.1.5:</b> Operation and Management								
<b>Sub-Total for Comp 4</b>			147,000	94,360	86,394	139,871	92%	95%	
<b>Grand total for the programme</b>			1,224,374	408,813	395,832	1,100,888	97%	90%	

### 3. Programme Management and Oversight

*(This section should be completed by programme in coordination with UNDP)*

- **Monitoring and Evaluation**

*(Indicate how progress monitoring and acquisition of data from project interventions are being captured and utilized.)*

During the year 2014, the implementation of programme activities has been monitored through the following activities:

- At the programme level, a Joint Annual Programme Review Meeting together with Programme Board Meeting was held to review the programme implementation progress/achievements made, challenges encountered and lessons learnt in 2013; and identify 2014 key priorities to be undertaken by the programme, as well as its financial requirements. In addition, the Quarterly Programme Component Meeting was organised twice in January and June of 2014 to: (1) discuss and prepare for the programme annual review meeting (ARM) including programme board meeting, as well as review progress and challenges of the 2013 programme implementation, and discuss key 2014 priorities including budget requirements for successful implementation of project activities; and (2) follow-up component's progress against key annual priorities and deliverables of the 2014 AWP and discusses key issues/challenges of the programme implementation and management, as well as to strengthen coordination and reporting mechanisms among the programme components.
- At the project/component level, the project weekly technical meetings between DIC relevant divisions and UNDP PO/PA were conducted to follow-up and discuss in details the progress and challenges of the project implementation before reporting to the project manager and Assistant Resident Representative for consideration and guidance. In addition, the project monthly meetings between UNDP DRR/ARR/POs/PAs and each project management team were regularly organized to also follow-up, review the implementation progress and agree on actions to be undertaken in order to address issues encountering the project. Moreover, a day-to-day communication and coordination between DIC and UNDP via both email and telephone, as well as some adhoc meetings between the DIC and UNDP held to discuss and address some issues have also been in place.
- Apart from this, in order to ensure effective and efficient implementation of programme component activities, an annual NIM audit was performed by the independent auditors, and in this regard an audit follow-up actions plan was also created by each project to follow-up progress of audit recommendations implementation. Also, NIM Spot Check Exercise has been in place to ensure all audit recommendations have been effectively implemented with proper supporting documents, and not repeated again.

- **Risk management**

*(Actual/ anticipated operational, political and environmental risks)*

In 2014, the programme had faced a number of the programme and operations related risks as follows:

- The budget constraint globally and domestically leads to a significant reduction of annual budget for the programme, especially that of the RTP component. This directly affected the planning and implementation of programme priorities/activities. Therefore, this requires further resource mobilisation and greater prioritisation of each component's activities to be implemented at different stages to ensure achieving the programme objectives.
- The Government staff turnover at both the programme and component levels had also been an issue, causing the delay in implementing some of the 2014 programme activities that could resulted in a low programme delivery rate. This was due to the fact that there is a need of sufficient time for new assigned staff to realize the nature of programme activities and their effective implementation.

- **Communication and advocacy**

Apart from a day-to-day communication, weekly and monthly meetings between the programme components and UNDP relevant programme officers, and between the programme components and their development stakeholders that have been in place as mentioned in the first bullet point above, in line with the programme document and 2014 work plan, the programme components have developed and used a number of communication and publication materials to communicate with all programme/project stakeholders including both government agencies in line ministries and provincial authorities and development partners. For instance, annual NSEDP developed and disseminated, 3<sup>rd</sup> MDGs progress report produced and disseminated, the NSEDP M&E Framework developed, the 8<sup>th</sup> plan drafted, statistical report produced using Laolnfo database system and published to support effective implementation of NSEDP/MDGs, DI monitoring tool and dashboard to 7<sup>th</sup> NSEDP/MDG/HD monitoring framework developed, Human Development Textbook completed and launched, RTM website revised, a Guidance Note for the 2014 RTIM preparation prepared and circulated, a VDCAP Monitoring Framework developed and distributed to all development stakeholders for taking part of its implementation, a short RTP Video Documentary discussed and started preparation, AMP system integration to the Government system discussed, and a Semi-Annual and Draft Annual Foreign Aid Report (2013-2014) produced, and NIM (SOP) Manual both in Lao and English finalized and shared with all Implementing Partners for further reference and implementation.

On advocacy activities, during the reporting period, the programme components have supported the dissemination workshop of the 7<sup>th</sup> NSEDP M&E framework to line ministries, introductory workshop on outcome based planning adoption into the 8<sup>th</sup> NSEDP preparation with line ministries and support MDG secretariat on organizing of the Workshop with line ministries on Off-track MDGs with emphasis on the MDG9. In addition, support extended to an organization of TOT training on statistical literacy guide for LMs, dissemination of Notification on statistical dissemination, use of official statistics and statistical literacy guide, and also publishing, disseminating and news on the project-related workshops, launching and other activities of the HD Textbook, researches' findings and so on.

In terms of reporting and analysis, annual and quarterly programme/project work plans, progress reports, financial reports (project monthly expenditure report, FACE form, CDRs) and RBM logs (issues, risk, lesson learned, and communication and monitoring plan) were prepared and shared with all project stakeholders and UNDP for information and follow-up.

## **4. Management Responses and Recommendations**

*(To be completed by project in coordination with UNDP)*

In 2014, the programme components were audited during February and March and received 2013 NIM Audit Reports from auditors in May 2014. In terms of audit recommendation implementation, an Audit Action Plan was developed by each component for an easy follow-up and implementation.

The 2013 audit recommendations were mainly related to the human resources, finance and procurement. All of these recommendations have already been implemented with proper supporting documents. In this connection, the project management teams in collaboration with UNDP relevant POs/PAs will ensure that these issues will not be repeated again for the next audit.

In addition to an annual audit exercise, the 2014 Spot check to all programme components was performed by a Joint DIC-UNDP Spot Check team in September with some minor recommendations and suggestions related to the programme, personnel, procurement, asset management, and finance. The 2014 spot check report was prepared by the spot check team and shared with the project for further review in December 2014. In this connection, the project will ascertain that all recommendations have been regularly followed and implemented in a timely manner before the next NIM audit.

## 5. Annex/s

(Example of annexes attached to the report are at a minimum as the following, more annexes can be added as appropriate)


- ❖ Combined Delivery Report (provided by UNDP & validated by UNDP & IP)
- ❖ Budget Analytical Review of the quarter (optional)
- ❖ Quarterly Work Plan for the following quarter
- ❖ Project Monitoring and Communication Plan (if there is any revision to the annual plan)
- ❖ Project Risk Log for the following quarter (as per Annex 15 - Project Risk Log of the NIM-SOPs)
- ❖ Project Issue Log for the following quarter (as per Annex 16 - Project Issue Log of the NIM-SOPs)
- ❖ Project Lesson Learned Log for the following quarter (as per Annex 17 - Project Lesson Learned Log of the NIM-SOPs)
- ❖ List if there is any detailed project information (financial details, activity report, maps, brochures, M&E report, field visit reports, etc).

### CONSOLIDATED BY SENIOR PROGRAMME COORDINATOR

  
Phanthanavong PHOUTHAVONG

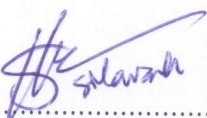
Date: 28 JAN 2015

### ACKNOWLEDGED BY PROGRAMME EXECUTIVE BOARD

  
Somchith INTHAMITH

Date: 28 JAN 2015

### RECEIVED AND REVIEWED BY UNDP

  
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Date: 6/2/2015